

What is the service being provided?	Sharing limited personal data about Pupils and Parents/Carers with online payment providers to manage payments to the school							
What personal data do we need from you?	<ul style="list-style-type: none"> · Parent name · Parent e-mail address · Pupil name, tutor group and year 							
Who will be using your Personal Data?	Who is the Data Controller ?	Stewards Academy Trust						
	Who is the Data Controller's Data Protection Officer ?	Lauri Almond – Essex County Council						
	Are there any Data Processors ?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>			
	Who are they?	Online payments provider – ParentPay (Lloyds Bank) PCLC - processor						
What will it be used for and what gives us the right to ask for it and use it?	The Purpose(s) :	Supporting parents/ guardians to make online payments to the school						
	The Legal Condition(s) :	· Task in the Public Interest						
Who else might we share your data with?	N/A							
Will your data be stored in or accessible from countries with no UK-equivalent Privacy Law protections?	NO							
How long will your data be kept?	When will it stop being used?	In line with the privacy notice for pupil records/ statutory data						
	How long after this will it be deleted?	In line with the privacy notice for pupil records/ statutory data						
Our use of the data will be subject to your legal rights (marked if applicable):	Inform	<input checked="" type="checkbox"/>	Access	<input checked="" type="checkbox"/>	Rectify	<input type="checkbox"/>	Erase	<input type="checkbox"/>
	Restrict	<input type="checkbox"/>	Portable	<input type="checkbox"/>	Object	<input type="checkbox"/>	Automate	<input type="checkbox"/>
As you are giving us your data directly:	This is the reason why we are allowed to ask for it and use it:	Public Safety						
	This is what could happen if you refused to let us use your data for this purpose:	Not applicable						
Visit the following links for more information about Privacy Law, our obligations and your Rights:								
The ICO Guide to the General Data Protection Regulations 2016								

[The General Data Protection Regulations 2016](#)

If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:

Postal Address	Stewards Academy Parnall Road Harlow CM18 7NQ
Email	admin@stewardsacademy.org
Phone Number	01279 421951

If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:

Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
Online Form	https://ico.org.uk/concerns/handling/
Phone Number	0303 123 1113