School Uniform Grant Notes of Guidance

In very exceptional circumstances Essex County Council can provide help towards the cost of purchasing a school uniform.

Am I eligible?

- You must be living within the administrative boundaries of Essex.
- You must be able to demonstrate exceptional circumstances resulting in an enforced home or school move and as such require a new uniform.
- You must receive a qualifying benefit or be in receipt of Free School Meals.

Examples of exceptional circumstances include, but are not exclusive to:

- Enforced re-housing and an associated move of school e.g. the property being unsafe to live in or the housing association enforcing the move through no fault of your own. A letter from the housing association would be needed as evidence. If there has been any parental choice in the move or you have been deemed intentionally homeless, then you will not be eligible.
- Parent and children in a refuge necessitating a change of school. The location of the refuge or circumstances must lead to the child/ren not being able to reasonably attend the previous school. A letter from the refuge would be needed as evidence.
- Enforced move of school through bullying. The school's anti-bullying process must have been followed. A letter from the headteacher at the previous school would be needed as evidence stating they implemented their anti-bullying process and recommended a change of school.
- Exceptional circumstances requiring the replacement of uniform or the need for additional clothing. Low income alone is not an exceptional circumstance. Qualifying circumstances include fire, flood damage, theft or medical reasons etc. A letter from the relevant service (eg fire service) or a Doctor or Education Welfare Officer would be needed as evidence.

The following are qualifying benefits:

- Income Support
- Income-Related Employment and Support Allowance
- Jobseekers Allowance (Income Based)
- Tax Credits with an annual taxable household income under £16,190*
- Pension Guarantee Credit
- Support under Part VI Immigration and Asylum Act 1999
- Working Tax Credit run-on, paid for 4 weeks after you stop qualifying for Working

Tax Credit

Universal Credit, with an annual income below £7400*.

We would need to see recently dated benefit evidence dated within the last six weeks.

* subject to parliamentary change.

School Uniform Grant Application

Section 1 - PARENT	CARER DETAILS
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To be completed by the person in the household claiming the qualifying benefit First Name: Surname: Preferred Ttle: Mr/Mrs/Ms/Miss Relationship to pupil/s: National Insurance number or National Asylum Your Date of Birth Seekers Reference Number: Dav Month Year Postcode..... Contact Telephone Number: Email address: Section 2 - PUPIL/S DETAILS Surname Date of Birth School Attended First Name M Does your child/ren receive Free School Meals? Yes No **Section 3 - PAYMENT DETAILS** If you are entitled to a School Uniform Grant we will make the payment direct to your nominated bank account within 10/15 working days of entitlement. Please complete your details below. Once payment is made your bank details will be destroyed. Payee name (BLOCK CAPITALS): Account Number: Sort Code:

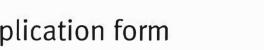
Section 4 - SUPPORTING STATEMENT

Please state your rea	son for applying for a Sch	iool U	niform Grant:	
YC			O SUPPORT YOUR APPLICA ED YOU WILL BE REFUSED	TION
Section 5 - DECLARATIO	ON BY PARENT/CARER			
check the information tl	•		understand the Council ma confirm that I am responsib	
Signed:			Date:	
Before you return your f	form please check you ha	ve pro	ovided the following:	
łave you completed all	sections of the application	on and	d signed the declaration?	
	porting evidence to suppo upporting evidence your a	•	• •	
Have you enclosed rece	nt benefit evidence?			
Please return your comple	ted application to:			
Education Transport and A	lwards			
Chelmsford CM1 1GS				

Essex County Council

If you would like full details on how ECC uses personal data, please go to

www.essex.gov.uk/privacy or call 03457 430430.



Notes of guidance and application form

School Uniform Grant

