



THE PHOENIX

STEWARDS ACADEMY NEWSLETTER

AUTUMN TERM 1 • 2023



HEADTEACHER'S MESSAGE

Now we have made a firm start to the academic year, I am pleased to share with you what an excellent start pupils have made. We have been impressed by the standards of uniform and how well equipped the pupils are for the term ahead. Thank you to parents for their support over the summer in ensuring that everyone is ready to learn.

Over the summer break, there have been numerous enhancements to the school site. Our dining provision is now in phase 1 of its redevelopment, with a new cabin on the back playground; a new 'grab and go' queuing and payment system; and a new value-for-money menu. Dining Room 3 is currently being prepared for a redevelopment and a more permanent cabin is planned, to be ready some time in the Spring Term. The pupils have noted how much quicker and smoother the service is and are enjoying more time to eat and relax with their friends. There were also numerous other smaller projects that were completed, such as new toilets in the Bridge, decoration of classrooms and new displays. I know you will join me in thanking the site team for all their efforts over the summer.



HEADTEACHERS MESSAGE (CONT)

It was wonderful to invite so many visitors into school on Open Day and Open Evening. We received so many comments about the calm, orderly learning, the amazing facilities, and the exceptional job that our prefects do in showing prospective parents around the school.

As always, we welcome a number of new colleagues to the staffing body this term. We are pleased to have secured such excellent new appointments to ensure that our pupils get the very best. An overview of the Leadership Team structure and a teaching list has been provided in this newsletter for parents' convenience.

Finally, it just leaves me to wish all the pupils and staff a wonderful term ahead and to thank parents in anticipation of their support along the way.

HEADTEACHER
MRS GINGER

TABLE OF CONTENTS

Headteacher's Message • P. 1
Safeguarding • P. 2

Teaching & Curriculum • P. 3
Ethics & Values • P. 3

Ethics & Values • P. 4

Parental Communication • P. 5
Leadership Structure • P. 5

Pupil Expectations • P. 6
Equipment List • P. 6

Staff List • P. 7

Various Messages • P. 8

SAFEGUARDING

The safety and wellbeing of our pupils is at the forefront of everything we do here at Stewards Academy. Creating a safe and secure environment, where our pupils enjoy their learning and fulfil their academic and personal potential, is our priority. We also educate our pupils about the wider world, so that they are prepared and equipped to face the challenges that lay beyond the protection of the school environment.

As a school we recognise that safeguarding and promoting the welfare of children is everyone's responsibility irrespective of the role they undertake and expect all staff, volunteers and visitors to share this commitment. We are fully committed to ensuring that consistent and effective safeguarding procedures are in place to support children, families, and staff at school. - **Mrs Atkinson**

Safeguarding Lead



Mrs Atkinson
The V Safeguarding Office

Deputy Safeguarding Lead



Mr Myatt
Admin Office

safeguarding@stewardsacademy.org

If you have any worries about your safety or wellbeing, speak to a member of the Safeguarding team, or any adult in the School

Safeguarding Officers: PSM Office



Mrs Morley



Miss Dangerfield



Mrs Ali



Mrs Coulson



Mrs Coates



Mrs Hardiman



Mr Hughes

For Safeguarding updates and information please visit:



Getting To Lessons On Time!

I am sure you all remember the endless refrain of your teachers about the need to "get to the lesson on time". When you are young so many things seem to be going on in your life and inevitably this can result in the idea of time keeping being something that has not yet worked its way up to the top of your list. When my children were teenagers (they are 22 and 26 now) I remember sometimes thinking that we would never get anywhere on time for anything without endless cajoling encouragement. At this point I should say that I know many young people are already excellent at timekeeping and I hope your children are amongst this elite group!

At Stewards our teachers are ready to go when the bell goes for the start of the lesson. They have the "Do now" task on the board, they have the resources ready, and they stand at the door of the classroom ready and eager to serve the next group of young people to come through their doors. What we need is for all of our young people to turn up on time. We are working hard on improving punctuality to lessons through the use of both positive encouragement and also the constant repetition of the requirements. Whilst the vast majority of our young people are already really good at this, allowing their teachers to start their lessons on time and enabling the students to access their learning for all of the lessons, some of our students need to move more quickly towards their lessons.

So perhaps you could have a discussion with your child about the importance of punctuality and encourage them to make sure they get to every lesson on time. By working together on this and sharing the same messages with our young people we can add another bit of excellent practice to our school and all gain from even better learning in lessons.

ETHICS & VALUES

Our Ethics and Values programme for 2023/2024 prepares our pupils to make informed choices and develop the knowledge, skills, and attributes to prepare for life and work in modern Britain. Throughout their Stewards journey pupils will have the opportunity to develop their Spiritual, Moral, Social and Cultural understanding. Ethics and Values also helps pupils to achieve their academic potential, and leave school equipped with skills they will need throughout later life.

Through our whole-school approach to Ethics and Values, it is our belief that excellence in these areas will lead to excellence across the curriculum. Ethics and Values is taught across the school from Year 7 to 11, closely following the PSHE Association recommendations and government guidelines. Our Ethics and Values curriculum equips pupils with relevant and meaningful content, which is supported through a strong emphasis on emotional literacy, building resilience and nurturing mental and physical health.

With an ever-changing society, we provide our pupils with a strong understanding of the diverse world around them and support them in playing a positive role in contributing to the school and the wider community. Integral to our Ethics and Values teaching, is a commitment to enhancing and promoting our core COURAGE Values: Confidence, Opportunity, Unity, Resilience, Appreciation, Generosity and Enjoyment.

Our whole curriculum is shaped by our school vision which aims to enable all pupils, to flourish to become the very best version of themselves they can possibly be. Ethics and Values directs our aim on developing the "whole child" through a spiral curriculum approach to developing knowledge, skills and understanding in all areas covered. Our framework for Ethics and Values embeds the following strands:

- Health and Wellbeing
- Relationships as well as the statutory aspects of the Relationships and Sex Education
- Living in the Wider World
- Citizenship

ETHICS & VALUES

Ethics and Values enables our pupils to become healthy, independent, and responsible members of society. It aims to help them understand how they are developing personally and socially, and tackles many of the moral, social, and cultural issues that are part of growing up. We strive to provide our pupils with learning opportunities across and beyond the curriculum, in specific lessons, assemblies, community briefings, and activities that enrich pupils' experiences. It allows pupils to learn about rights and responsibilities and appreciate what it means to be a member of a diverse society.

Ethics and Values is central to our curriculum; it helps pupils grow and develop as individuals and as members of families and communities. Through Ethics and Values, pupils will have the knowledge, understanding, skills, attitudes they need to lead confident, healthy, independent lives, and to become informed, active, and responsible citizens. Pupils are encouraged to take part in a wide range of activities and experiences across and beyond the curriculum, contributing fully to the life of their school and communities. They reflect on their experiences and understand how they are developing personally and socially, tackling many of the spiritual, moral, social, and cultural issues that are part of growing up. They learn to understand and respect our common humanity; diversity and differences so that they can go on to form the effective, fulfilling relationships that are an essential part of life and learning.

The personal and social development of pupils underpins our curriculum. Through a carefully planned programme, supported by all who work in or with the school, we want pupils to leave Stewards Academy ready for the transition into Further Education and adult life.

If you have any questions, please contact me KJames@stewardsacademy.org - Ms James, Subject Leader for Ethics and Values

Year Group	Autumn 1 7 Weeks	Autumn 2 8 Weeks	Spring 1 6 Weeks	Spring 2 5 Weeks	Summer 1 6 Weeks	Summer 2 7.5 Weeks
Year 7	<u>Transition and Safety</u> Self-concept, identity, personal safety, emotions and mental health	<u>Building Relationships</u> Positive relationships, skills and consent	<u>Health and Puberty</u> Puberty and challenges, physical health, drugs, and misuse	<u>Diversity</u> Discussing your identity, bullying, discrimination, and social influences	<u>Democracy</u> A well-rounded citizen, communities, and inclusion	<u>Skills for the future</u> Opportunities and aspirations, learning skills and career opportunities
Year 8	<u>A Healthy Self</u> Self-regulation, management, drugs and alcohol	<u>Healthy Relationships</u> Consent, spotting and unhealthy relationships	<u>Pressure</u> Healthy decisions FGM	<u>Working Together</u> Gaining perspective, working together and social media	<u>Rule and Justice</u> Government and Rule of Law	<u>Careers and Finance</u> Skills, careers, and being money aware
Year 9	<u>Your Best Self</u> Help and strategies with mental health	<u>Intimate Relationships</u> Consent, sexual health, abusive relationships and positive relationships	<u>Influence</u> Discrimination, peer pressure, illegal substances and addiction	<u>Use of Media</u> Media, social media and explicit photos	<u>Enterprise</u> Skills for the future and goal setting	<u>Citizenship</u> Politics, justice system, and serving community
Year 10	<u>Transition & Change</u> Safeguarding, health during periods of change and transition	<u>Financial decision making</u> Budget, savings and managing debt.	<u>Personal Reflection:</u> Values, choices, and consequences	<u>Relationship and Sex Education</u> Values, consent, assumptions, and misconceptions	<u>Citizenship</u> Responding to political and social issues Equality Act, diversity, and values	<u>Career development</u> Personal statements, overcoming challenges, workplace responsibilities
Year 11	<u>Digital citizen -</u> Freedom of speech and biased writing	<u>The wider world: Next Steps:</u> Post 16 options	<u>Personal Reflection:</u> Values, choices and consequences	<u>Relationships and Sex Education</u> Assertive communication, sexual health and core values	<u>Citizenship</u> Parliamentary UK democracy and being an active citizen	<u>The wider world: Next steps:</u> Financial choices and Mental wellbeing

PARENTAL COMMUNICATION

How we deal with your concerns...

To ensure that your communication or concerns are dealt with by the appropriate member of staff, you will find on the school website specific contact details for each member of staff.

Contact with the relevant member of staff may be made by Class Charts messaging or email. Only urgent matters can be considered by phone. Our preferred method is Class Charts messaging as this is the most efficient way of communicating in school. We will always try to acknowledge your communication within 24 hours, excluding weekends and will respond as soon as possible thereafter. Please note that part-time staff may take longer to respond.













For smaller matters, staff will respond via Class Charts messaging, but if a more detailed discussion is necessary they will give you a call. We are confident that our current procedures are sufficient and that we can alleviate any concerns you may have. Please be aware, however, that comprehensive solutions often require adequate information to be gathered. This inevitably requires time to gather the necessary statements and paperwork. We would therefore try to dissuade parents from arriving at the school without an appointment, as the person they wish to see is unlikely to be available or may not have the appropriate information to hand. We would always hope that we would have the opportunity to resolve parental concerns. If, however, having followed each stage of our procedures, you are still not satisfied then please contact the Headteacher in writing. The complaints policy can be found on the school website.

STEWARDS ACADEMY LEADERSHIP STRUCTURE



Headteacher – Mrs Ginger					
Strategic Leadership and Management (Vision), Culture and COURAGE, School Improvement/ School Planning and SEF / School Policies / Monitoring and Evaluation					
Shaping the Future /External liaison and Academy Development/ Recruitment					
Deputy Headteacher Team					
Senior Deputy Headteacher – Mr Scholtes Standards and Enrichment Admissions/Mid-Term Appeals Attendance Parental Engagement and Satisfaction / Parents Evenings / Surveys Home School Agreement Exclusions (PEX/FTE) Phoenix Curriculum – School Trips Pastoral Care			Deputy Headteacher - Mr Drew Academic Standards, Quality of Education Assessment, Feedback, Reporting and Examinations		
Assistant Headteacher Team					
Designated Safeguarding Lead – Mrs Atkinson		Asst Head Teacher – Mr Laing	Assistant Headteacher – Mrs Goddard		Assistant Headteacher – Mr Perrin
Behaviour (SAFE) & Safeguarding Mental Health and Wellbeing Champion		Career Programme	Disadvantaged Pupil Strategy		SEND Thinking Reading STEM

PUPIL EXPECTATIONS

STEWARDS ACADEMY : PUPIL EXPECTATIONS		
READY	RESPECTFUL	SAFE
Arrive Punctually  FF1	Follow Instructions  FF5	Be Kind  FF9
Wear Perfect Uniform  FF2	Listen Attentively  FF6	No Mobile Phones (or other prohibited items) FF10 
Bring your Equipment  FF3	Speak Appropriately  FF7	Personal Space  FF11
Remember your homework  FF4	Respect your surroundings  FF8	Talk to Us  FF12

The Pastoral team may at anytime feel it appropriate to contact parents and send pupils home to alter uniform. Unauthorised items such as jewellery and hoodies will be confiscated. It is then the pupil's responsibility to collect the item from the member of staff at the end of the day. Repeated offences may result in the parent being expected to collect the item.

UNIFORM

Uniform must be worn by all from years 7 to 11. Hair styles should be neat and simple, avoiding extremes of fashion (the school reserves the right to make the final decision on what constitutes an extreme hairstyle). Discreet headbands and hairbands only (no other headwear except that worn for religious reasons). A wristwatch (not smart) may be worn and one pair of stud earrings, but no other jewellery including facial piercings. Pupils are allowed discreet make-up. Nail varnish, false nails or false eyelashes are not allowed.

A full list of uniform requirements can be found on the school website.

EQUIPMENT LIST

This equipment is required for every lesson and will be checked daily by tutors:

- Lanyard and academy pass (to be worn at all times)
- Suitable school bag (large enough for an A4 folder)
- Pencil Case
- Black pen
- Blue pen
- Ruler
- Pencil
- Independent Study Folder (provided by the Academy)
- Personal reading book, which can be borrowed from the academy library



IMPORTANT POLICIES FOR PARENTS TO CONSIDER

School Policies are reviewed and approved regularly by the Governing Body. It is recommended that parents consider a number of these policies each year, as follows:

- Behaviour Policy
- Anti-bullying Policy
- Exclusions Policy
- Attendance Policy
- Relationship and Sex Education Policy (RSE)
- Complaints Policy

These can be found on the school website under the 'About' tab.



STEWARDS ACADEMY TEACHING STAFF 23/24

Mrs Ginger	Headteacher	Mr King	Courage Curriculum / maths - 80% (not in Friday)
Mrs Annetts	Head of EAL (p/t) (60%) (Wed / Thu / Fri)	Mr Laing	Assistant Headteacher: Stewards Learner Support / Tech
Mrs Bartlett	Vocational Lead/Transition/ Subject Leader for Dance / PE / Child Development	Mrs Long	Subject Leader Food Technology
Miss Beckett	Teacher responsible for Spanish / Pastoral Lead Yr 11	Mrs Manivchuk	Science / KS3 Science
Mr Drew	Deputy Headteacher: Teaching and Learning 80% (not in Thursday)	Miss A Martin	Drama
Ms Chandler	Maths	Miss H Martin	Subject Leader - Art, Photography and Media with responsibility for HAPS
Mr Coates	Science	Mr Meehan	History - Teach First y2
Mrs Corsalini	PE	Mr Morgan	Technology
Mr Curtin	RE	Ms Muzangwa	SECO-SEMH
Mrs da Vighi	Personal Development (LT), Subject Leader Performing Arts / En /Dr / E&V	Mr Myatt	PE/Tech / Science /Pastoral Lead Yr 10
Miss Danculea	Geography	Miss Nicholson	Art / 2nd in Ethics & Values
Ms Danler-Baumgartner	Teacher responsible for French / Pastoral Lead Yr 9	Mr Nolan	Science
Mr Dalton	History/RE	Mr Oranye	Lead Teacher for High Attainers, Maths
Mr Debrah	Subject Leader Science	Mrs O'Grady	Subject Leader English
Mr Devine	Inclusion Manager	Mr Perrin	Assistant Headteacher : SEND, Pupil Premium, Disadvantaged Pupil Strategy
Miss Dorling	English /Head of Sociology	Mr Rayney	Subject Leader PE
Mrs Edwards	Subject Lead, Business Studies	Ms Reeves	Music p/t 80% (not in Wednesday)
Mrs Gannon	Asst Subject Leader, Maths	Mr Rew	Teacher for Enrichment and Engagement in Science
Mrs Goddard	Assistant Headteacher : Quality of Education / PE / English	Mr Scholtes	Senior Deputy Headteacher: School Organisation. Standards and Enrichment/Art
Mr Greenaway	SENCO / English	Mrs Smith	Hair & Beauty /Thinking-Reading
Mr Hawk	Subject Leader, History [T] /History Diploma	Miss Spowart	Art / Pastoral Lead Yr 10
Miss Hemady	Teacher responsible for Literacy and Presentation, Science	Mr Springthorpe	English
Mr Hewitt	Science /KS4	Mr Steele	Pastoral Lead Yr 7/PE / Courage Curriculum
Mr Hickman	Subject Leader for Geography	Miss Stylianou	Technology / Subject Lead, Technology
Mrs Hinds	ICT/Computer Science / Pastoral Lead Yr 8	Ms Thomas	MFL
Mr Hughes	KS3 Pastoral Lead / PE / Maths	Miss Tovey	English
Ms James	RS/Sociology - Subject Leader RS and Ethics and Values	Miss Venables	PE
Mrs Hunt	Child Development / Thinking-Reading	Mr Whitbread	Drama
Mrs Johnson	SEND	Mrs Wichowska	EAL
		Miss Wilcox-Hart	English
		Mrs Woolley	Subject Leader Maths
		Mr Zaman	Maths

CLASSCHARTS

ClassCharts is an online system which teachers use to track achievement and behaviour throughout the school day. We believe in working closely with parents and one of the key benefits of using ClassCharts is that we can securely share your child's achievement and behaviour with you and so keep you up to date in real-time.

If your child is in Year 7, you will have received a letter containing information on how to log on to ClassCharts through a mobile device or desktop as well as a parent/carer code for you. Pupils in other years will have received their ClassCharts code from their tutor.

If you have any issues or questions regarding ClassCharts please feel free to contact the school through our ClassCharts Co-ordinator - Mrs T Root via email - classcharts@stewardsacademy.org.

LUNCH OVERDRAFTS

Please ensure your child comes to school with either a packed lunch or has enough money in their cashless catering account to purchase lunch. Pupils who have genuinely lost or forgotten their lunch money can come to the Academy's Student Services Reception (next to the Attendance Office) to ask for an overdraft on their account. Pupils must repay the overdraft into their account the next working day. Persistent non-payers will not be allowed further overdrafts if money is still owed. Overdrafts are for emergencies only and are not to be used as a means for your child to buy 'extras' at break or lunchtime.

PARENTPAY

For those parents/carers who have not yet registered to use our secure on-line payment provider ParentPay, please contact Student Services for more information.

This payment system enables you to securely top up your child's dinner money account and pay for school trips etc, via bank transfer so saving the time and inconvenience of having to write cheques or locate exact money. Processing payments this way also saves your child from having to spend time queuing to make payments during their break and lunchtime, when they would rather spend time with their friends.

LOST PROPERTY

As winter approaches and winter coats come out, please remember to label all items that your child brings into school. If your child does mislay any property this will be held at Student Services, where it can be collected by pupils at break or lunch.

PARENTMAIL

Our main method of communicating with parents is Class Charts. However, we currently have two systems, Class Charts and ParentMail, which we understand may be confusing for parents. With this in mind, we will be phasing out the use of ParentMail, by the end of this term. Until then, we will continue to send information via both platforms.

KEY DATES

- Tuesday 10th October - Y9 Parent Information Evening
- Wednesday 18th October - Y8 Parent Information Evening
- October Half Term - Monday 23rd - Friday 27th

PUPIL ABSENCE

Should you need to report your child as being absent, then reporting this through Class Charts should be your first option. In addition to this we have a new absence reporting system, Iris Reach. If you are unable to report the absence via Class Charts, then the following number should be used from Wednesday 4th October 2023. Please note this only receives text messages and not incoming calls.

- 07908 669254

In addition, any contact regarding absence to you will be from the following number

- 0114 303 4042

Please ensure that you save both these numbers into your contact list.

If the school is not notified of your child's absence, then you will receive a call every hour enquiring into the absence of your child. We have a duty of care to our students and any absence not reported is flagged as a safeguarding concern. When notifying us of your child's absence please remember to tell us their full name, tutor group, reason for absence and estimated length of absence.