



Stewards Academy

Newsletter September 2019



HEADTEACHER'S LETTER

Dear Parents and Carers,

It is wonderful to once again address you at the beginning of the academic year. As expected, our pupils have made an **excellent start** to the academic year arriving in exemplary uniform with a positive attitude to learning, demonstrating our **'Stewards Excellence'**. Our Year 7 pupils have made a particularly impressive start and are settling well into the Stewards Family. All pupils were reminded in assemblies that we expect them to become the **'very best version of themselves'** as they grow and develop in this new academic year. This week our **new longer-length lessons** begin, with the pupils benefitting from additional time to consolidate their learning. Married with the break between each lesson, we anticipate the benefits to both the academic progress and the wellbeing of our pupils which is very encouraging.



Towards the end of the last term, following our democratic whole school election, we announced our **Head Boy and Head Girl and their deputies**. Congratulations to **Franklin Nzeh** (Head Boy), **Esther Ntow** (Head Girl), **Seven Hassan** (Deputy Head Boy) and **Grace Pudney** (Deputy Head Girl) – we wish you well as you take on these prestigious and important roles this academic year.

Of course, in the Summer Break the familiar buzz of excitement filled the school hall once again as pupils gathered to receive their GCSE results. There were lots of smiles and hugs as pupils opened their results and began to celebrate their success. It was really pleasing to hear that the vast majority of pupils achieved the grades they needed to move onto the next stage of their educational journey. Staff joined the pupils to congratulate them on their achievement and pupils were keen to thank their teachers for all the support they had given them over the five years. Each cohort of pupils are unique in their own way, demonstrating different strengths; this year we saw particularly pleasing results (grades 4-9) from Photography (84%). Media (81%), Drama (92%) and RE (80%). As a Science Specialist school, it was also pleasing to see a continued strength in the single sciences: Physics (100%), Biology (96%) and Chemistry (89%). We wish our past Year 11 pupils well as they go on to Sixth Form, College or Apprenticeships and are always keen to keep in contact and learn of their success and adventures beyond their time at Stewards. To do this we have set up a new email address Alumni@stewardsacademy.org. If you are parents of our past students, please do encourage them to email us; we will be very pleased to hear from them.



This term a number of staff take on new roles and responsibilities as they continue to grow and learn as professionals. We have included the structure of our Leadership Team and our teaching staff list for your information. You will see that we welcome some **new staff** and we have also have some **name changes**: Miss Johnson is now to be known as Mrs Da Vighi, Miss Brigenshaw as Mrs Houghton and Mrs C Ellis as Mrs Sergejev.

Once again, over the Summer Break the Site Team have worked incredibly hard to continue to improve our school site. We now have a new **Student Reception Area**, an **Integration Suite** for pupils that need support with individual tuition and **new windows in the Hall and Flexi-suite**. These are only a few highlights from the long list of updates and improvements that have taken place around school.

In the last edition, I promised to share with you some further quotes from the report of the **Inclusion Quality Mark** report that we were awarded last term—do take some time to read these on page 3. As you know, we are immensely proud of the high quality of our inclusive practice and it is wonderful to have this recognised by an external body.

It leaves me finally to conclude, by stating that I once again look forward to working with yourselves, staff and governors to ensure that our pupils have the very best of educational experiences this academic year.

Kind regards,
Helen Ginger



Welcome Year 7




This is the first of many newsletters you will be reading throughout your time here at Stewards Academy. As you will soon find out, there are many things going on around the Academy and I would like you to be involved in as many things as you can. The more activities you participate in, the more frequent your name and face will be in this newsletter! Make yourself known and make yourself proud of who you are.

I feel that ALL of Year 7 have made such a fantastic start to their schooling here at Stewards Academy. They have been enthusiastic, sensible, polite and ready to learn at all times. I couldn't have asked for more!

I wish you all the very best for your first term and your first year here at Stewards Academy. I know you will thoroughly enjoy it.

Mrs J Bartlett, Head of Year

ParentMail

 **ParentMail** Our main method of communicating with parents is ParentMail. If you are not already connected it is vitally important that you provide us with an up to date email address or mobile phone number in order for us to get you connected, so that you do not miss out on any important letters or messages.

ParentPay



For those parents/carers who have not yet registered to use our secure on-line payment provider ParentPay, please contact our Finance Department for more information.

This payment system enables you to securely top up your child's dinner money account and pay for school trips etc, via bank transfer so saving the time and inconvenience of having to write cheques or locate exact money. Processing payments this way also saves your child from having to spend time queuing to make payments during their break and lunchtime, when they would rather spend time with their friends.

Mrs Avis, School Business Manager

Lunch Overdrafts

Please ensure your child comes to school with either a packed lunch or has enough money in their cashless catering account to buy lunch. Pupils who have genuinely lost or forgotten their lunch money can come to the Academy's Student Services Reception (next to the Attendance Office) to ask for an overdraft on their account. Pupils must repay the overdraft into their account the next working day. Persistent non-payers will not be allowed further overdrafts if money is still owed. Overdrafts are for emergencies only and are not to be used as a means for your child to buy 'extras' at break or lunchtime.

Mrs Avis, School Business Manager

Lost Property



As winter approaches and winter coats come out, please remember to label all items that your child brings into school. If your child does mislay any property this will be held in the main office, where it can be collected by pupils at break or lunch.

Student Support Services

Pupil Absence and Lateness

The numbers to report pupil absence or lateness are:

01279 772511 OR 01279 421951 (Press Option 1 - Pupil Absence)

Please give your child's name, tutor group and reason for their absence / lateness. Please also follow up any absence with a note on the **first day back** explaining why your child has been absent from school.

Attendance Team



Inclusion Quality Mark



In the last newsletter, we were pleased to announce that Stewards have once again been awarded the prestigious **Inclusion Quality Mark**. The Inclusion Quality Mark provides schools with a nationally recognised framework to guide their inclusion journey. Inclusion promotes equal opportunities for all pupils, whatever their age, gender, ethnicity, attainment and background. Following our two-day assessment last term, we are now in receipt of a glowing report, which recognises the inclusive culture at Stewards Academy of which we are very proud. Below you will find some quotes from our report.

“I think it is fair to say that the academy is one of the most inclusive schools I have been in. Your policy and practice is underpinned by a real commitment and ethos where everybody is valued equally. You rightly say that if a child lives in your catchment area, they have a right to attend the Academy and they are welcomed with open arms - no matter what their individual needs are.”

“During my walk around the school, Marie Erwood asked students in one classroom what they thought the term inclusion meant. A young man in a Year 9 class said: “When you come through the door, this school is somewhere you can come in and be yourself - we are a family.” This was a spontaneous comment that came from the heart and was echoed by staff, governors, parents and students across the school.”

“The students I met were a joy to talk to and Pupil Voice is one of the greatest strengths of the academy. They take their responsibilities very seriously and I saw active citizenship in action during my visit. You are developing citizens rather than tourists— they are not just passing through but are there for the duration. The aim is for them to continue that attitude and approach when they leave the school and go into the world. I have no doubt many of them will go on to bring about change in their own communities”.

“Behaviour around the school and in classrooms was exemplary during my two-day visit. Students move around the school calmly and purposefully. Classroom behaviour is conducive to good learning. Where there is poor behaviour (and I was told there is some) there are many strategies and interventions available to meet their needs. Although the expectations are high and the approach is flexible and students (particularly vulnerable ones and those with SEND needs) are treated as individuals”.

“When asked what was the best thing about Stewards Academy the students had no hesitation about saying that it was about the teachers and support staff who gave them such excellent support. They felt staff really cared about them and went out of their way to support them. They told me teachers had ‘authority’ in the classroom but were friendly and approachable. They describe their teachers as ‘experts’ and spoke about things that were put in place to help them catch-up or revise.”

“The Academy is a community school in every sense of the word. It makes good use of the locality and all it has to offer. It is highly valued in the community.”

Harlow Community Music Centre

Harlow Community Music Centre is 1 of 13 Music Centres across Essex which are run by Essex Music Education Hub and funded by Arts Council England. Harlow CMC is hosted by Stewards Academy and the Hub employs fully trained, experienced teachers to deliver the lessons. Harlow CMC is led by Tina Hathaway who is an experienced music educator and professional musician working in the music education sector for over 20 years. The Harlow CMC aim is that all students who attend can learn an instrument and join ensembles too - a great way to reinforce musical learning and make friends.

Quality music tuition for young people aged 5-18

Lessons in woodwind / brass / strings / percussion / Singing / piano / keyboard / guitar / ukulele / drums

Join Music Ensembles including

Jazz / Rock Band / Steel pans / Ukuleles / Choir / Orchestra / theory / musicianship

Fees

30 min lesson + ensembles £160 / 15 min lesson + ensembles £100

Ensembles only £50

Tuition Discount is available subject to status.

For more details visit our website at

<https://www.essexmusichub.org.uk/site/parents/carers/tuition-discount/>

Places are limited so please reserve a space asap for

September enrolment by emailing Tina at

tina.hathaway@essex.gov.uk



Supported using public funding by



**ARTS COUNCIL
ENGLAND**





Our programme for 2019/2020 is based on preparing our pupils to make informed choices that keep them safe and healthy.

	Topics
Key Stage 3	Science: Puberty, and Pregnancy and Birth PSHCE: Personal Space
	Science: Personal Health Check - prostate and breast cancer Science: Changing Bodies
	Science: Genetics and Cloning PSHCE: Relationships and Consent
	Key Stage 4
	Science: · Early Pregnancy · STIs · HIV and AIDs · Contraception
	Assembly: Local Health Provision Science: Genetics and IVF PSHCE: Personal Risks

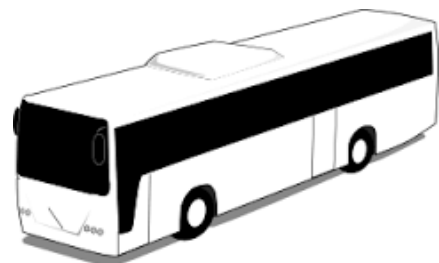
If you have any questions please feel free to contact me via email: emohammed@stewardsacademy.org

Mrs Ramsey

Residential Trips 2019 - 2020

Stewards aims to provide a broad and enriching experience for pupils and this includes opportunities for pupils to participate in residential visits during their time at school. The trips taking place this academic year are:

- New York 2020 - Year 10 - Wednesday 12th to Sunday 16th February 2020
- Ski 2019 - Years 8, 9 & 10 - Friday 29th March to Friday 5th April 2020
- Battlefields 2020 - Years 9 & 10 - Thursday 2nd April to Saturday 4th April 2020
- Ardèche 2020 - Year 9 & 10 - Saturday 16th May to Sunday 24th May 2020
- Naples 2020 - Year 10 - Saturday 24th May to Wednesday 27th May 2020
- Madrid 2020 - Years 9 & 10 - Friday 19th June to Sunday 21st June 2020





Leadership Structure 2019 - 2020



Strategic Leadership (Vision), External liaison and Academy Development/ Recruitment of Teaching Staff/ School Improvement Planning and SEF

Headteacher HG AL: Maths (LM)

Deputy Leadership Team

<p>Senior DHT MS</p> <p><u>School Organisation and Enrichment</u> Oversight of the daily running of the school <u>Curriculum and Timetable organisation</u> <u>Parental Engagement and satisfaction</u> <u>Pastoral Care KS3</u> <u>Premises – pupils</u> <u>Phoenix Curriculum</u> <u>Monitoring and Evaluation (incl Pupil Voice)</u> <u>Vocational Courses</u> <u>Staff Wellbeing</u> <u>Admissions</u></p> <p>AL: ICT Faculty/English (SPL/ELH)</p>		<p>DHT SPG</p> <p><u>Teaching and Learning</u> <u>Performance Development (Teachers)</u> <u>CPD (Teachers)</u> <u>Schemes of Learning</u> <u>Learning Walks</u> <u>Middle Leaders/HET</u> <u>New Staff/ITT</u> <u>T&L Coach</u></p> <p>AL: PE/Art/Pt/So (JS/HM)</p>		<p>DHT SP</p> <p><u>Standards and Pastoral Care</u> <u>Oversight of Pastoral Care (L1/L2/L3)</u> <u>Pastoral Care KS4</u> <u>Behaviour for Learning/Reward Systems</u> <u>Attendance/ Punctuality</u> (supported by DHT Consultant ME) <u>International Dimension</u> <u>Inclusion and Alternative Provision</u> <u>Standards and Pupil Progress</u> <u>House System</u></p> <p>AL: Hums/Attendance/Inclusion/Alt Ed (JK/TF/AJA/RT)</p>
---	--	---	--	---

Assistant Leadership Team

<p>AHT DD</p> <p><u>School Organisation and Enrichment</u> <u>Marketing/Display</u> <u>Steward Profile</u> <u>Website/Calendar/Cover</u> <u>School Events/Trips</u> <u>School Council (Student Voice)</u> <u>Charity Work</u></p> <p>AL: PA (SMR/KT/SJB/SKK/ED/Vac)</p>	<p>AHT DR</p> <p><u>Safeguarding, Culture and Character</u> <u>DSL</u> <u>Assemblies</u> <u>EMPV</u> <u>Student Voice</u> <u>Support</u> <u>School Council support</u> <u>Ethics and Values Curriculum</u></p> <p>AL: Ethics and Values (EM)</p>	<p>AHT JF</p> <p><u>Quality of Learning and Pastoral Care KS3</u> <u>STANDARDS Y7-9</u> <u>Tutors Y7-9</u> <u>Parental Engagement KS3</u> <u>Study Skills and Support KS3</u> <u>Attendance KS3</u> <u>Primary Liaison</u> <u>Character and Culture support</u></p> <p>AL: PLs and PSMs (JB/DT/AD/TB/SW)</p>	<p>AHT RMP</p> <p><u>SEND and Pupil Premium</u> <u>SEND</u> <u>Pupil Premium and NCOP Funding</u> <u>Catch-up Funding Y7</u> <u>ICT Infrastructure</u> <u>STEM</u> <u>Shaping the future support</u></p> <p>AL: SL: Sc/SEN/IT (SE/JG/ PF)</p>	<p>AHT HS</p> <p><u>Teaching and Learning</u> <u>Homework</u> <u>Reading (incl DARTS)</u> <u>Presentation Standards</u> <u>Work Sampling</u> <u>High Attainers</u> <u>RWGM</u> <u>PTI</u> <u>T&L Coach</u></p> <p>AL: SL: MEL/ EAL/ Reading/So (LCR/KW/LA/ CB/ MA)</p>	<p>BM AA</p> <p><u>Business Manager</u> <u>Finance and GDPR</u> <u>Premises</u> <u>Health and Safety</u> <u>GDPR and HR</u> <u>School Policies</u> <u>Associate Staff CPD</u> <u>Associate Staff PD</u> <u>Shaping the Future Support</u></p> <p>AL: Associate Staff</p>	<p>AHT THH</p> <p><u>Quality of Learning and Pastoral Care KS4</u> <u>STANDARDS Y10-11</u> <u>Tutors Y10-11</u> <u>Parental Engagement KS4</u> <u>Study Skills and Support KS4</u> <u>Attendance KS4</u> <u>CLASS CHARTS</u> <u>Behaviour Pedagogy</u> <u>Coaching Lead – Behaviour</u> (supported by Behaviour Consultant KN)</p> <p>AL: Tech/PLs and PSMs (JMB/GH/JIM/MC)</p>	<p>AHT MH</p> <p><u>Standards Data</u> <u>Assessment and Examinations</u> <u>Data Management</u> <u>Tracking Pupil Progress</u> <u>SISRA</u> <u>Work Related Learning</u> <u>GATSY Benchmarks</u> <u>PIXL</u></p> <p>AL: WRL/Exams (DP/GS/HLC/GC)</p>
---	--	--	---	--	--	---	---



Teaching Staff



	Staff Code	NAME	POSITION
1	HG	Mrs Ginger	Headteacher
2	SA	Ms Amin	Religious Studies
3	LA	Mrs Annetts	EAL Teacher <i>(p/t) (60%) (Wed / Thu / Fri)</i>
4	JB	Mrs Bartlett	Pastoral Lead Years 7 / Subject Leader for Dance / PE
5	JMB	Mr Butler	Head of Technology
6	TEC	Ms Chandler	Maths
7	ALC	Mr Coates	Science
8	JC	Mr Compton	English
9	DD	Mrs da Vighi	Assistant Headteacher: School Organisation and Enrichment / Drama/ English
10	JD	Mr Daniels	Science
11	ADB	Ms Danler-Baumgartner	MFL
12	FD	Miss Dickinson	KS3 Geography Co-ordinator
13	SD	Mr Dougherty	KS3 History Co-ordinator
14	VE	Mrs Edwards	Technology
15	SE	Miss Ellis	Subject Leader Science
16	EE	Mrs Elsdon	English and Cover Supervisor (Mon/Tue)
17	ME	Mrs Erwood	Leadership Team Consultant Attendance <i>(p/t) (40%) (Wed, Thurs)</i>
18	JF	Miss Francis	Assistant Headteacher Pastoral KS3 / Lead Teacher, Character & Culture / Media Studies <i>(p/t) (80%) (Mon / Tue / Wed / Thu)</i>
19	EKG	Mrs Gannon	Maths
20	MLG	Mrs Garay	Foreign Language Assistant and Learning Support Assistant
21	MG	Miss Garvin	Assistant Subject Leader KS4 Maths
22	SJG	Mr Ginger	English / GDPR
23	SPG	Mrs Goddard	Deputy Headteacher : Teaching and Learning / PE / English <i>(p/t) (80%) (Mon / Tue / Wed / Thu)</i>
24	JG	Mr Greenaway	SENCO / English
25	EG	Miss Griffin	Geography / International Dimentions Co-ordinator
26	MH	Mr Harman	Assistant Headteacher: Raising Standards / Construction / Business Studies
27	CH	Mr Hawk	History / RE / Humanities Diploma
28	KH	Miss Hemady	Teacher responsible for Literacy and Presentation, Science
29	PH	Mr Hickman	Subject Leader for Geography
30	ELH	Mrs Houghton	Acting Subject Leader for English (Maternity Cover)
31	GH	Mr Hughes	Pastoral Lead Year 10 & 11 / PE / Maths
32	THH	Mr Hughes	Assistant Headteacher - Pastoral KS4 / PE / Maths
33	JK	Mr King	Head of Humanities / Subject Leader for History
34	HL	Miss Lindo	Drama
35	SPL	Mr Locke	Head of ICT Faculty [Business Studies / Computer Science / Media]
36	TL	Mrs Long	Food Technology [S] [T]
37	UM	Mrs Manivchuk	Science
38	HM	Miss Martin	Head of Art and Photography
39		Mrs Mason	Art [S] [T]
40	LM	Miss McDevitt	Subject Leader for Maths
41	EM	Ms Mohamed	Subject Leader for Ethics & Values/SEP AND Vocational Co-ordinator / Science



Teaching Staff



	Staff Code	NAME	POSITION
42	HMB	Mrs Morland-Banks	Maths
43	RN	Mr Nolan	Science
44	EO	Mr Oranye	Lead Teacher for High Attainers, Maths
45	RMP	Mr Perrin	Assistant Headteacher : SEND, Pupil Premium
46	JP	Mr Phipps	Maths
47	RP	Mr Plested	Achievement and Interventions Coordinator Science (KS4) (p/t) (Wk 1 Mon - Thurs / Wk 2 Tues - Thurs)
48	SP	Mr Preece	Deputy Headteacher : Standards and Pastoral Care / PE / Geography
49	LCR	Ms Rafferty	Subject Leader MFL
50	DR	Mrs Ramsey	Assistant Headteacher : Safeguarding / Culture and Character / English
51	SMR	Ms Reeves	Subject Leader Music
52	MR	Mr Rew	Teacher for Enrichment and Engagement in Science
53	PS	Mr Sadler	English
54	JS	Mr Sanders	Subject Leader PE
55	MS	Mr Scholtes	Senior Deputy Headteacher : School Organisation and Enrichment / ICT / Faculty Technology / Enrichment
56	CS	Mrs Sergejev	Food Technology (p/t 60%) (Tue/Wed/Thu)
57	RS	Mr Sharman	Music
58	JAS	Miss Sherwin	KS3 Co-ordinator for MFL
59	HS	Mrs Sherwood	Assistant Headteacher: Teaching and Learning / History / English / Sociology
60	TT	Mrs Tant	Maths (80%) (Mon - Fri)
61	KT	Miss Thurley	Subject Leader Drama
62	PBT	Miss Tovey	KS3 English Co-ordinator
63	DT	Mr Treamer	Pastoral Lead Years 8 & 9 / ICT and Business Studies
64	RT	Mr Treamer	Teacher in charge of Alternative Provision (RE / PE / ICT)
65	UK	Miss Ukwade	Science [S] [T]
66	CV	Miss Venables	PE
67	GMW	Miss Watson	English / Schemes of Learning
68	MSW	Mr White	Art
69	KW	Mrs Wichowski	EAL
70	NW	Miss Wilson	English
71	EW	Mrs Woolley	Assistant Subject Leader Ks3 Maths & Maths Mastery
72	JY	Mr Young	PE

Trainees

73	MB	Miss Blackett	English
74	EH	Miss Harbutt	Maths
75	MPL	Ms Perez-Lotcho	MFL
76	GNS	Miss Smith	MFL
77	JDS	Miss Spowart	Art
78	GES	Mr Strachan	English

Maternity Leave

79	GM	Miss McGarry	PE / Food Technology
80	ROG	Mrs O'Grady	Subject Leader English
81	SR	Ms Rogers	Maths



Open Evening



Open Day and Open Evening takes place on **Thursday 12th September**. Tours will be running throughout the day and the academy site will be open to prospective parents between **6pm-9pm**.

Speeches by Mrs Ginger, Mr Scholtes and Year 7 pupils will take place at 6.30pm and 7.30pm in the Main Hall.

The School Council, Student Leadership Team and other invited pupils will be involved in prefecting on the evening. Any pupils involved need to arrange to be collected by 9pm at the latest. Pupils need to be in full uniform.

Pupils not involved in prefecting and not accompanying a parent should not be onsite.

Late start Friday 13th September

There will be a late start for all pupils on Friday 13th September. Pupils should arrive from 10.30am, ready for the start of P2.

Mrs da Vighi, Assistant Headteacher

Art and Photography Exhibition

Please come along on Thursday 12th September to our annual Art and Photography exhibition in Art Room 3 from 6pm till 8pm. On display will be work from last year's exam candidates.

Jeans for Genes Day

Stewards Academy will be taking part in this year's Jeans for Genes Day on Friday 20th September 2019. 1 in 25 children has a genetic disorder that makes their life very difficult. That's like one in every class. By wearing our jeans and donating, we will change the lives of these children.

All children are invited to wear their jeans with their top half of the uniform (shirt, blazer and tie) on Friday 20th September. We'd like everyone to take part so please encourage your child to come into school on the day wearing their jeans (with appropriate, alternative footwear if they choose; trainers for example) and with a 50p donation.

Jeans for Genes Day have a series of powerful 5 minute films to explain how your child's donation will make a difference. Each film provides a compelling and personal insight, introducing some amazing children living with genetic disorders, sharing first-hand what life is like with their condition.

If you'd like to find out more about how our support will help, please visit their website at jeansforgenes.org



Key Dates

September 2019

Friday 13 th	Late Start - 10:45am Pupils should arrive ready for Period 2 where they will be registered
Friday 20 th	Jeans for Genes Day
Friday 27 th	INSET Day - School closed to pupils

October 2019

Wednesday 2 nd	GCSE Drama Y10 & 11 - Harlow Playhouse - Two
Tuesday 8 th	Shakespeare Schools Festival Cast Workshops
Wednesday 16 th	6pm - 7pm - Work Experience Parents Briefing - Hall
Monday 21 st	Years 7, 9 & 11 school photos
Tuesday 22 nd	Year 11 Art and Photography - Botanic Gardens
Wednesday 23 rd	4pm - 6.30pm - Post Sixteen Event - Park Inn
Monday 28 th - Friday 1 st	Half Term