

Lates to School Protocol

If a student arrives late to school the following sanctions will apply

Stage 1

- One offence in a week will result in an automatic Community Correction and a phone call home to be completed by 9:45am by any member of the pastoral team, including Leadership, HOH and AHOH's.

Stage 2

- Two offences in a week will result in an automatic 30-minute detention and a second phone call home by any member of the pastoral team, including Leadership, HOH and AHOH's.

Stage 3

- Three offences in a week will result in an automatic 60-minute detention and a face-to-face meeting to be organised by the HOH with parents/carers and students will be placed on a 2-week punctuality report.

Stage 4

- Persistent lateness and failure to meet expectations in an agreed period of time may result in a bespoke school day being implemented, with pupils starting school at 9:45am and finishing at 5:00pm.